

HEARTLAND

CHRISTIAN • COLLEGE

REVISED: 07.2020

Introduction

In response to national/global concerns with the spread of communicable diseases (e.g., COVID-19 specifically), the following document has been prepared to outline the plans and strategy of HCC for reopening school and moving forward. These protocols and procedures have been developed in consultation with the Shelby County Health Department, insights of local healthcare professionals, CNSIMI Safety department, and review of guidance documentation from the CDC and other professional/state health organizations. The overarching framework is intended to provide a tiered approach, specifically with three levels of varied and/or compounding responses based on the spread of communicable diseases within our local county—of course, a number of factors within the region/state and at the national level can have a significant impact as well.

The three levels of response can be viewed as the indicators of a traffic light (e.g., green, yellow, and red), each clearly communicating an advisable rate of progress in moving forward.

- Low/No Spread (**Green**) – move forward, respecting all protocols, laws, and proactive guidance established to keep everyone safe while moving ahead.
- Minimal/Moderate Spread (**Yellow**) – be careful, recognizing the increased need for adjustment, caution, and being acutely aware of the health and wellness (or increasing sickness) within the environment.
- Substantial Spread (**Red**) – be prepared to stop, ready to cease normal progression and come to a complete halt for the safety and welfare of everyone present on the thoroughfare (i.e., in the school and local or trans-local community).

In general, the Shelby County local health department agency (LHDA) will communicate to local school districts and administrative teams the appropriate level for the county. Such guidance, will come from insights and understanding of data from the state's health dashboard identifying the current spread of communicable disease, the varying nature of outbreaks from county-to-county, and other critical information. The HCC administrative team and executive leadership will maintain the authority and flexibility to remain responsive to the health and safety of HCC staff, students, and families.

- HCC Library may need to have additional restrictions due to it having public access.

Screening & Sickness

Low/No Spread

- Screening - Daily online COVID-19 screening for all staff (temperature check + screening questions) and students (temperature check). Those with temperatures of **100.4° or higher** will be required to return home (*); must be fever free without the aide of medication for 48 hours before returning to school.
- Monitoring - Residential Assistants are encouraged to regularly monitor students health and wellness.
- Sickness - Sick staff or students are not allowed at HCC. All sick individuals (diarrhea, vomiting) must be symptom free for 24 hours before returning to school; again, those with a fever must be fever free for 48 hours without the aide of medication.
- In uncertain or questionable instances of sickness impacting attendance, HCC administration will make final determinations.

Minimal/Moderate Spread

- Screening - Daily online COVID-19 screening for all staff and students as above. Those with **elevated-temperatures above 99°** will be required to return home (*); must be *elevated-temperature* free for 48 hours and/or fever free with the aide of medication for 72 hours before returning to HCC.
- Monitoring - RA's are encouraged to proactively take their residents temperature daily before bringing/sending them to HCC.
- Sickness - Sick (vomiting, diarrhea or a combination of a sore throat/coughing) staff or students are not allowed at HCC. All sick or feverish individuals must be symptom and fever free for 24 hours before returning to HCC. Those with a fever must be fever free for 48 hours without the aide of medication.

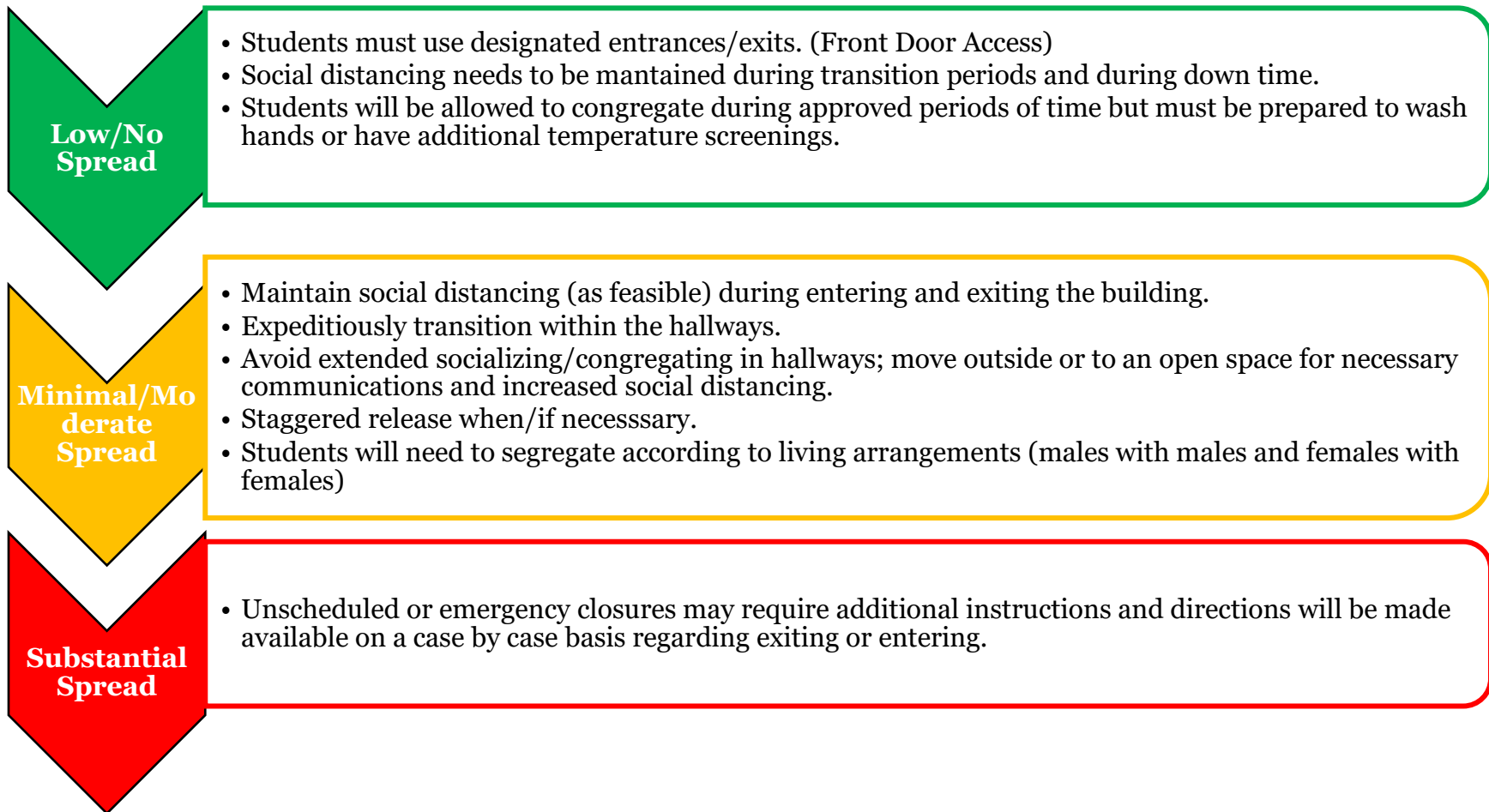
Substantial Spread

- Sickness - All staff or students may be asked to stay home to curb the spread of sickness for a temporary (1-9 days) or extended period of time (10 days or more). Ailments in this regard might include upper respiratory infections, gastro-intestinal sicknesses, or viral outbreaks (e.g., hand-foot-and-mouth, strep, Flu A/B, COVID-19).

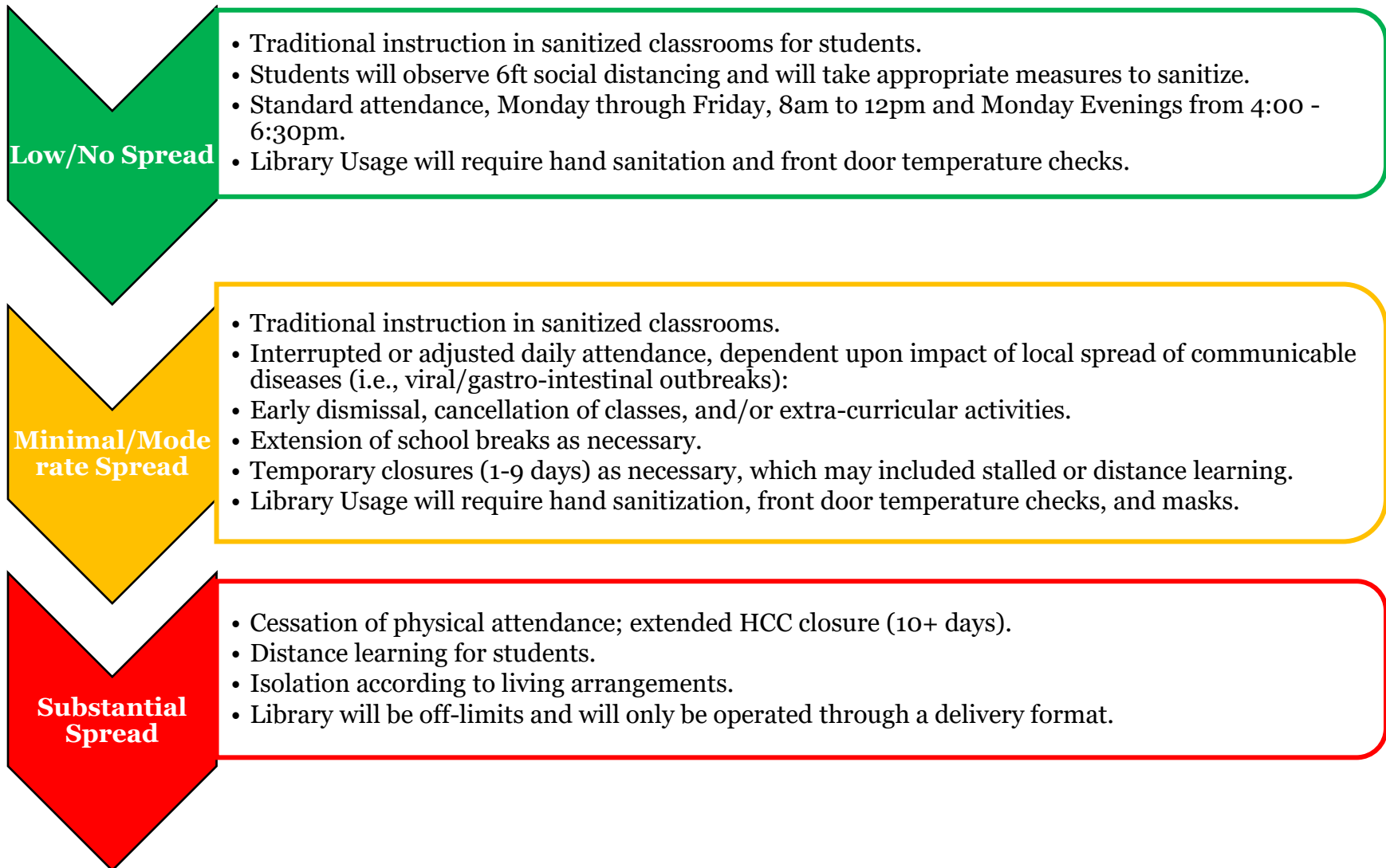
(*) Students or Staff who register an elevated temperature or fever will wait 15 minutes to take temperature again while at home. If it continues to register above 100.4, then student or staff will remain home and seek medical advice.

Building Entrance and Exiting Procedures

The arrival and departure from HCC is normally a busy time and leads to the natural congregation of people and/or congestion within transitional spaces. To minimize congestion and increase social distancing in high-traffic areas designated entrances and exits will be assigned and re-evaluated or adjusted as necessary.

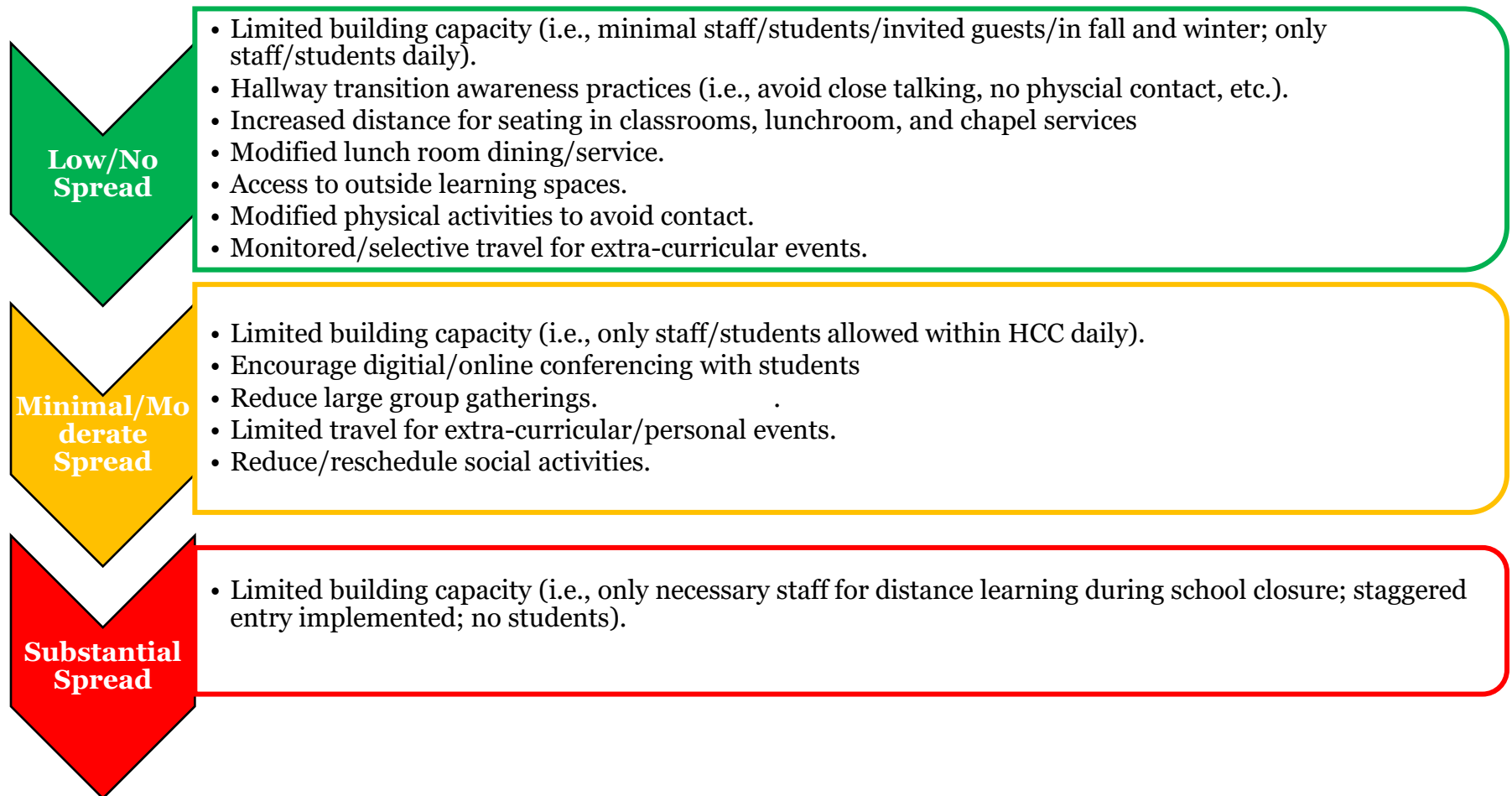


Instructional Model & Attendance



Social Distancing

Social distancing is the practice of maintaining at least 6 feet of distance between individuals with the goal of minimizing shared space and physical contact, while also increasing the shared (breathed) air between people. This objective is nearly impossible to maintain 100% of the time indoors during a school day. The practice of socially distancing groups is more feasible, however, and can be sustained at a higher rate throughout the day by reducing, minimizing or adjusting contexts where a larger number of people would have traditionally gathered.



NOTE: Reduced enrollment & smaller class sizes (avg. < 7 students) at HCC will aid a great deal with social distancing.

Hygiene & Cleaning

Low/No Spread

- Handwashing - Practiced as a preventative measure upon arrival, throughout the day, and practically when staff or students transition between learning spaces or activities.
- Cleaning - Continued cleaning and disinfection of all surfaces, both daily and weekly.
- Hydration - Encouraged use of individual water bottles throughout the building
- Face coverings - Optional personal use of a mask or face covering. All students are required to keep a mask/face covering at school for emergency and/or precautionary usage.

Minimal/Moderate Spread

- Handwashing - Practiced as above and increased in timed increments when known viral/gastro-intestinal/upper respiratory sicknesses abounds.
- Cleaning - increased disinfection of high contact surfaces and such; use of germicidal equipment as necessary.
- Cleaning - scheduled/routine early closures for deep cleaning and building wide disinfection.
- Face coverings - Required usage of a mask/face covering for adults as necessary when students or staff are presenting a combination of symptoms (i.e., excessive coughing, sneezing, allergies).

Substantial Spread

- Cleaning - Temporary or extended closure for time-lapses related to cleaning and disinfection.